

**SLAPTON PARISH COUNCIL – MEETING ACTIONS REGISTER (year end 26-27)**
**Last updated: 30.06.2026**
**Open actions year end 26-27**

| Minute ref      | Action                                                                                                                                                                                                | By when  |  | Next report | By whom | Status                                                                     |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|-------------|---------|----------------------------------------------------------------------------|
| <b>JUL26:11</b> | Clerk to obtain confirmation from SHDC that all identifying information regarding an informant will be redacted in full should a FOI request be submitted.                                            | 07.09.26 |  | 07.09.26    | Clerk   | Enquiry with SHDC under reference ENQ1256574                               |
| <b>JUL26:12</b> | PC to look at funding for Deer Bridge Dredging                                                                                                                                                        |          |  | 07.09.26    |         |                                                                            |
| <b>8:26b+c</b>  | Clerk to book parish hall for APM and Annual Meeting of the Parish Council                                                                                                                            | 29.04.26 |  | 06.05.26    | Clerk   | Completed                                                                  |
| <b>8:26a</b>    | Clerk to purchase software                                                                                                                                                                            |          |  | 06.05.26    | Clerk   | Waiting to be able to be without laptop                                    |
| <b>7:26e</b>    | Clerk to email Nick Mathias to request contract extension                                                                                                                                             | 06.05.26 |  | 06.05.26    | Clerk   | Extension confirmed, extension to 30 <sup>th</sup> September requested     |
| <b>7:26c</b>    | Clerk to find out if defibrillator training can take place at weekends. Previous training session was cancelled by supplier. New training session to be booked for October (JUL26:7b)                 | 07.09.26 |  | 07.09.26    | Clerk   | Waiting for dates                                                          |
| <b>6:26aii</b>  | Clerk to submit planning response 0798/26/FUL                                                                                                                                                         | 16.04.26 |  | 06.05.26    | Clerk   | Completed                                                                  |
| <b>6:26ai</b>   | Clerk to submit planning response 0561/26/HHO                                                                                                                                                         | 29.04.26 |  | 06.05.26    | Clerk   | Completed                                                                  |
| <b>145:25</b>   | Clerk to find dates available for APM and Annual Meeting of the Parish Council. Calendar checked and unavailable dates shared with councillors with hall treasurer and bookings email address copied. | 13.04.26 |  | 13.04.26    | Clerk   | Completed                                                                  |
| <b>143:25</b>   | Submit PC response (no comment) on planning application 0369/65/VAR                                                                                                                                   | 19.03.26 |  | 13.04.26    | Clerk   | Completed                                                                  |
| <b>130:25</b>   | Submit planning response                                                                                                                                                                              | 19.02.26 |  | 02.03.26    | Clerk   | Completed                                                                  |
| <b>132:25a</b>  | Complete employment checks and references for new Clerk/RFO                                                                                                                                           | 23.02.26 |  | 02.03.26    | Clerk   | Completed                                                                  |
| <b>134:25c</b>  | Update Parish Emergency Plan                                                                                                                                                                          | 23.02.26 |  | 02.03.26    | Clerk   | Partially completed – Cllrs to check vulnerable list                       |
| <b>134:25d</b>  | Chase SHDC regarding repair of playpark gate at Greenbanks                                                                                                                                            | 27.02.26 |  | 02.03.26    | Chair   | Cllr Lawford has escalated to Rob Sekula at SHDC, who is sourcing a repair |
| <b>134:25e</b>  | Arrange repair of Chair's laptop. New laptop purchased for the Chair. Now need to purchase software.                                                                                                  | asap     |  | 13.04.26    | Clerk   | Completed                                                                  |

**SLAPTON PARISH COUNCIL – MEETING ACTIONS REGISTER (year end 26-27)**
**Last updated: 30.06.2026**

| Minute ref       | Action                                                                                                                                                                         | By when  |  | Next report | By whom                      | Status                                                                                                                       |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--|-------------|------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| <b>135:25c</b>   | Investigate free source of scalpings and compactor hire costs. No free scalpings available. Council resolved to spend a maximum of £250 to fill the worst of the holes 145:25d | 27.02.26 |  | 02.03.26    | Cllr Harris and Cllr Hallett | Scalpings delivered, Cllr Hallett looking to source large scalpings and Cllr Harris will review next step during wet weather |
| <b>137:25c</b>   | Liaise with landowners and contractor re flooding works (Alston/Dittiscombe & Dearswell)                                                                                       | 27.02.26 |  | 02.03.26    | Cllr Harris                  |                                                                                                                              |
| <b>83:25 c</b>   | Continue to share Highways issue photos with Slapton Line Partnership (Lou Hoskins)                                                                                            | Ongoing  |  | Ongoing     | Chair                        | Ongoing                                                                                                                      |
| <b>67:25 c</b>   | Begin preparing documents necessary to register 3x small parcels of public land in the village                                                                                 | Ongoing  |  | Ongoing     | Clerk                        | Ongoing – maps prepared                                                                                                      |
| <b>53:25 (d)</b> | Get quotes for repair of damage to the bus shelter on Sands Road. The bus shelter has now been repaired.                                                                       | 31.10.25 |  | 03.11.25    | Clerk                        | Complete                                                                                                                     |
| <b>12:25 b</b>   | Report to PC on signage survey                                                                                                                                                 |          |  |             | Cllr Abbey                   | To be deferred until after further discussions with DCC Highways                                                             |

## Closed or completed actions year end 25-26

| Minute ref    | Action                                                                                                                                                                                              | By when  | Next report | By whom | Status                                                                                                                                                                                                                                                                 |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-------------|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 119:25 c      | Book annual village clean with Cranheath (2nd week Dec 2026)                                                                                                                                        | 17.01.26 | 02.02.26    | Clerk   | Completed. Cranheath have pencilled it in for 15 <sup>th</sup> and 16 <sup>th</sup> Dec 2026 but it will be weather dependent. This will need to be confirmed a few weeks before. Remember notices will need to go up around the village and on cars the night before. |
| 119:25 e      | Commission risk assessment for bus shelter (if suitable contractor identified)                                                                                                                      | 17.01.26 | 02.02.26    | Clerk   | Emailed Lisa Edmonds x 2 requesting info re contractors. Highways don't recommend 'approved' contractors. Suggested googling road safety auditors so I have done that (see Clerk's report).                                                                            |
| 77:25 a (iii) | Review proposed DCC Highways draft protocol (re Parish autonomy) and submit Parish Council comments                                                                                                 | 31.10.25 | 03.11.25    | Clerk   | Emailed DALC 20.10.15 to request a copy – they are unaware of the draft protocol but will follow it up                                                                                                                                                                 |
| 9:25 b        | Contact SHDC about possible relocation of dog bin on green at Brandis Park.                                                                                                                         | 05.05.25 | 12.05.25    | Clerk   | Emailed enquiries 08.04.25 no response to date.                                                                                                                                                                                                                        |
| 27:25 a       | Add full cut of Alexanders from Camp Site to beach along Sands Road to December agenda, with a view to arranging for both sides of the path to be fully strimmed in late January or early February. | 21.11.25 | 01.12.25    | Clerk   |                                                                                                                                                                                                                                                                        |