

Increase: £9.51 or 9.87%

Band D £105.87 p.a

29 pence per day

	Budget y/e 31.03.25	Actual receipts & spend yr. to date	Remaining receipts/spend to y/e 31.03.25	Forecast receipts/spend to y/e 31.03.25	Forecast variance v plan y/e 31.03.25	Cost estimates and notes
<b>RECEIPTS</b>						
Precept (paid on or before 30th April 2024 and 30th September 2024)	29,172.00	29,172.00	0.00	-29,172.00	0.00	
PROW/P3 annual grant	150.00	0.00	0.00	0.00	0.00	The PC usually receives ~£30 per mile of footpath/bridleway for maintenance under the P3 scheme. There are 3.90 miles of footpaths and one bridleway of 0.94 miles. A conservative estimate has been made of 5 miles x £30 = £150.00. Additional grant application submitted for specific tasks on 15.03.24 for £193.87 as there is also a carry forward of £356.13, which will be put towards these tasks. 29.09.24 PROW confirmed on 07.09.24 that they would make payment of £1K although this is yet to happen, hence the variation
VAT estimate	800.00	744.86	607.01	1,351.87	551.87	This is an estimate. As no large purchases are planned, e.g. benches or defibrillators, VAT refunds are likely to be lower than 2023/24 actual, which is forecast to be >£1.4K. 29.09.23 The forecast has been increased because the PC has agreed to buy a new noticeboard and will be able to reclaim the VAT on that, hence the variation.
Savings account annual interest estimate	84.00	113.66	28.00	141.66	57.66	This is an estimate based on £7.00 per month interest, assuming approximately £12K remains in the Savings Account. It will of course also be dependent on interest rates. 29.09.24 Interest has been consistently between £11.00 and £14.00 per month since April to the revised forecast is based on an
<b>TOTAL RECEIPTS</b>	<b>30,206.00</b>	<b>30,030.52</b>	<b>635.01</b>	<b>-27,678.47</b>	<b>609.53</b>	

Less CORE COSTS	Budget y/e 31.03.25	Actual receipts & spend yr. to date	Remaining receipts/spend to y/e 31.03.25	Forecast receipts/spend to y/e 31.03.25	Forecast variance v plan y/e 31.03.25	Cost estimates and notes
Clerk's remuneration	9,854.40	-7,514.80	-2,463.60	-9,978.40	-124.00	12 x £821.20 = 9,854.40 31.12.24 Includes a tax rebate and 2 hrs overtime = £124.00. HMRC should reimburse the PC for the tax rebate at the end of the financial year, hence the variance
Hire of hall, excluding costs for the Community Café and Community Cinema	382.00	-283.50	-130.00	-413.50	-31.50	11 x 2hr PC meetings @ £20.00 per meeting = £220.00 6 x working party meetings in small meeting room @ £12.00 per 3hr session (no use of kitchen) = £72.00. 4 x CSG meetings in small meeting room @ £12.00 per 3hr session (no use of kitchen) = £48.00 1 x 3hr annual Parish meeting @ £14.00 per hour (includes use of kitchen for tea and coffee making as well as preparation time) = £42.00. 29.09.24 New charges, hence variance, as of 01.04.24 now published on VH website and are as follows: Use of Hall 13.50/hr Preparation Time 10.00/hr Use of Hall with coffee/Tea Facilities 19.00/hr Use of Hall with full use of kitchen 27.00/hr Meeting room 10.00/hr
Office expenses	2,602.40	-1,849.55	-907.00	-2,756.55	-154.15	12 x £20.00 payroll = £240.00 12 x £24.00 WFH = £288.00 2 x £140.00 ink = £280.00 3 x £25.00 paper = £75.00 3 x -£100.00 print runs = -£300.00 IT support: 5 hrs (Ian Tomlinson) = £325.00 Software licences: Office 365 = £926.40 Barracuda back up = £108.00 1 x website hosting = £200.00 Parish Online 1 x digital mapping = £40.00 Parish Online 12 x annum phone @ ~£10 per month = £120.00 31.12.24 The PC will need to pay for 25-26 software licences in March so additional -£750 to come out of this year's budget, hence variance
Insurance annual renewal	346.53	-309.40	0.00	-309.40	37.13	Annual Insurance with Community First insurance = £346.53 29.09.24 Actual cost £309.40 as estimate included VAT
Membership fees & subscriptions: DALC, SLCC and ICO	373.00	-357.00	0.00	-357.00	16.00	SLCC = ~£160.00 07.10.24 Actual cost 148.00 DALC = £173.00 29.09.24 Actual cost £174.00 IOC = ~£40.00 29.09.24 Actual cost £35.00
Election expenses	0.00	-140.98	0.00	-140.98	-140.98	Existing ringfenced reserves of £2K already in Savings Acct. 21.05.24 Moved £140.98 from Election Ringfenced Reserves to pay admin costs to SHDC for last year's non contested elections so now £1,859.02 remaining in Election Ringfenced Reserves
Internal audit fees (Devon Audit Partnership) and external audit fees (PKF Littlejohn)	920.00	-880.00	0.00	-880.00	40.00	Internal audit with Devon Audit Partnerships 2 days @ £335.00 per day = £670.00 External audit with PKF Littlejohn (number of days unknown) = ~£250.00 (was £210.00 in 2023-24) 29.09.24 PKF actual cost £210
Training	782.91	-313.20	-35.00	-348.20	434.71	Precept includes £230.00 for the following courses, to be undertaken during year end 24-25 DSL Adults = £65.00 DSL Chn = £65.00 DALC Annual Conference x 2 @ ~£50 each = £100.00 So £230.00 plus c/f of £552.91 from 23-24 as some invoices outstanding from training already completed and Clerk has not yet booked ILCA course. 15.05.24 ILCA course booked £120.00. 29.09.24 All DALC training booked/completed for Cllr Sutton ~£150, but off-set by not attending DALC conference. 31.12.24 There is only one outstanding invoice for Clerk to attend Year End & Audit training for Councils with precept over £25,000 DALC/Parkinson on Tues 25th February 2025
Chair's annual allowance	137.30	-137.30	0.00	-137.30	0.00	
<b>TOTAL CORE COSTS</b>	<b>14,845.63</b>	<b>-11,785.73</b>	<b>-3,535.60</b>	<b>-15,321.33</b>	<b>77.21</b>	

Less DISCRETIONARY COSTS	Budget y/e 31.03.25	Actual receipts & spend yr. to date	Remaining receipts/spend to y/e 31.03.25	Forecast receipts/spend to y/e 31.03.25	Forecast variance v plan y/e 31.03.25	Cost estimates and notes
Community grants	0.00	250.00	0.00	250.00	250.00	Not included in Precept Demand as c/f of £250.00 ringfenced and in Treasurers Account
S145: Community Café 24-25 DCC Growing Communities Development Grant £1,200.00 and c/f of £367.38 from 23-24 into 24-25 = £1,565.68	0.00	0.00	0.00	0.00	0.00	31.12.24 See separate spreadsheet for costs to date
Mowing	4,256.50	-3,399.24	-880.00	-4,279.24	-22.74	Mowing contract - to be revised in Feb/March 2024 = ~£4,006.50. 19.03.24 Agreed £25 per hour so likely to be £3,916.25 (includes generous £40 per month fuel) Annual payment to PCC for mowing/upkeep of war memorial = £250.00
Maintenance: Road Warden contract, PROW work, annual village clean, Rec field dog bin and general village maintenance. 31.12.24 Transferred £500.00 into this cost centre towards the noticeboard as agreed by PC in November from Savings Acct (unspent basketball hoop monies)	9,204.00	-4,673.26	-4,300.00	-8,973.26	230.74	Road Warden contract - to be revised in Feb/March 2024 Estimate: £4,848.00. 19.03.24 Agreed £25 per hour so likely to be £4,680.00 (includes generous £40 per month fuel) Additional bundle whole clearance: x 7 bundle holes twice a year (maximum 15 hours + fuel) = ~£404.00 Village clean (road sweep, drain clean/gulley flush) x1 by Cranheaths = ~£1600 Recreation field dog bin emptying by SHDC ~ £80.00 Replacement or repair of Community Noticeboard at Greenbanks = ~£782.00 Repair/reinstallation of posts/signs at Park and Walk = ~£482.00 labour (no materials) Additional PROW maintenance (maximum 15 hours + fuel) = ~£404.00. If the PC are awarded additional P3 funds following submission of the P3 grant application this £404.00 will be added to unringfenced operational reserves/emergency village maintenance reserves instead Emergency village maintenance reserves e.g. Leaf clearance, tree maintenance etc. (maximum 15 hours plus fuel) = £404.00. 31.12.24 Remaining spend of ~£4,000.00 is for Cranheaths £1,540.00, 3 x months RW @ ~£371.00 per month, £80.00 for felling of Brook Street, £800 for tree works on Brook Street and £800.00 for PROW maintenance
<b>DISCRETIONARY COSTS</b>	<b>13,460.50</b>	<b>-7,822.50</b>	<b>-5,180.00</b>	<b>-13,002.50</b>	<b>458.00</b>	