

Increase: £9.51 or 9.87%

Band D £105.87 p.a

29 pence per day

	Budget y/e 31.03.25	Actual receipts & spend yr. to date	Remaining funds	Cost estimates and notes
RECEIPTS				
Precept (paid on or before 30th April 2024 and 30th September 2024)	29,172.00	14,586.00	0.00	
PROW/P3 annual grant	150.00	0.00	0.00	The PC usually receives ~£30 per mile of footpath/bridleway for maintenance under the P3 scheme. There are 3.90 miles of footpaths and one bridleway of 0.94 miles. A conservative estimate has been made of 5 miles x £30 = £150.00. Additional grant application submitted for specific tasks on 15.03.24 for £193.87 as there is also a carry forward of £356.13, which will be put towards these tasks
VAT estimate	800.00	415.53	0.00	This is an estimate. As no large purchases are planned, eg. benches or defibrillators, VAT refunds are likely to be lower than 2023/24 actual, which is forecast to be >£1.4K
Savings account annual interest estimate	84.00	38.61	0.00	This is an estimate based on £7.00 per month interest, assuming approximately £12K remains in the Savings Account. It will of course also be dependent on interest rates
TOTAL RECEIPTS	30,206.00	0.00	0.00	

Less CORE COSTS	Budget y/e 31.03.25	Actual receipts & spend yr. to date	Remaining Budget	Cost estimates and notes
Clerk's remuneration	9,854.40	-2,463.60	7,390.80	12 x £821.20 = 9,854.40
Hire of hall, excluding costs for the Community Café and Community Cinema	382.00	-141.50	240.50	11 x 2hr PC meetings @ £20.00 per meeting = £220.00 6 x working party meetings in small meeting room @ £12.00 per 3hr session (no use of kitchen) = £72.00 4 x CSG meetings in small meeting room @ £12.00 per 3hr session (no use of kitchen) = £48.00 1 x 3hr annual Parish meeting @ £14.00 per hour (includes use of kitchen for tea and coffee making as well as preparation time) = £42.00. UPDATE: new charges as of 01.04.24 are £19.00 per hour so AGM will cost £57.00
Office expenses	2,602.40	-1,026.27	1,576.13	12 x £20.00 payroll = £240.00 12 x £24.00 WFH = £288.00 2 x £140.00 ink = £280.00 3 x £25.00 paper = £75.00 3 x ~£100.00 print runs = ~£300.00 IT support: 5 hrs (Ian Tomlinson) = £325.00 Software licences: Office 365 = £626.40 Barracuda back up = £108.00 1 x website hosting = £200.00 Parish Online 1 x digital mapping = £40.00 Parish Online 12 x phone @ ~£10 per month = £120.00
Insurance annual renewal	346.53	-309.40	37.13	Annual Insurance with Community First insurance = £346.53
Membership fees & subscriptions: DALC, SLCC and ICO	373.00	-174.00	199.00	SLCC = ~£160.00 DALC = £173.00 IOC = ~£40.00
Election expenses	0.00	-140.98	-140.98	Existing ringfenced reserves of £2K already in Savings Acct. 21.05.24 Moved £140.98 from Election Ringfenced Reserves to pay admin costs to SHDC for last year's non contested elections so now £1859.02 remaining in Election Ringfenced Reserves
Internal audit fees (Devon Audit Partnership) and external audit fees (PKF Littlejohn)	920.00	0.00	920.00	Internal audit with Devon Audit Partnerships 2 days @ £335.00 per day = £670.00 External audit with PKF Littlejohn (number of days unknown) = ~£250.00 (was £210.00 in 2023-24)
Training	782.91	-228.00	554.91	Precept includes £230.00 for the following courses, to be undertaken during year end 24-25 DSL Adults = £65.00 DSL Chn = £65.00 DALC Annual Conference x 2 @ ~£50 each = £100.00 So £230.00 plus c/f of £552.91 from 23-24 as some invoices outstanding from training already completed and Clerk has not yet booked ILCA course. 15.05.24 ILCA course booked.
Chair's annual allowance	137.30	0.00	137.30	The Parish Basic Allowance is a discretionary allowance, which is calculated as a percentage of the District Councillors Allowance. The Parish Remuneration Panel for SHDC recommends payment based on the number of electorates. For parishes with 0 – 2,500 electorates, the recommendation is 2.5% of District Councillors Allowance. The current SHDC Allowance is £5,492.00 per annum. Thus, the Chairs Allowance should = £137.30 per annum
TOTAL CORE COSTS	14,845.63	-4,483.75	10,361.88	

Less DISCRETIONARY COSTS	Budget y/e 31.03.25	Actual receipts & spend yr. to date	Remaining funds	Cost estimates and notes
Community grants	250.00	0.00	250.00	Not included in Precept Demand as c/f of £250.00 ringfenced and in Treasurers Account. Note that the S137 limit for 2024-25 spending is based on no. of electorates x £10.81
S145: Community Café 24-25 DCC Growing Communities Development Grant £1,200.00 and c/f of £367.38 from 23-24 into 24-25	0.00	0.00	0.00	
Mowing	4,256.50	-1,471.61	2,784.89	Mowing contract - to be revised in Feb/March 2024 = ~£4,006.50. 19.03.24 Agreed £25 per hour so likely to be £3,916.25 (includes generous £40 per month fuel) Annual payment to PCC for mowing/upkeep of war memorial = £250.00
Maintenance: Road Warden contract, PROW work, annual village clean, Rec field dog bin and general village maintenance	8,704.00	-846.83	7,857.17	Road Warden contract - to be revised in Feb/March 2024 Estimate: £4,848.00. 19.03.24 Agreed £25 per hour so likely to be £4,680.00 (includes generous £40 per month fuel) Additional buddle whole clearance: x 7 buddle holes twice a year (maximum 15 hours + fuel) = ~£404.00 Village clean (road sweep, drain clean/gully flush) x1 by Cranheaths = ~£1600 Recreation field dog bin emptying by SHDC = ~£80.00 Replacement or repair of Community Noticeboard at Greenbanks = ~£782.00 Repair/reinstallation of posts/signs at Park and Walk = ~£182.00 labour (no materials) Additional PROW maintenance (maximum 15 hours + fuel) = ~£404.00. If the PC are awarded additional P3 funds following submission of the P3 grant application this £404.00 will be added to unringfenced operational reserves/emergency village maintenance reserves instead Emergency village maintenance reserves e.g. Leat clearance, tree maintenance etc. (maximum 15 hours plus fuel) = £404.00
DISCRETIONARY COSTS	12,960.50	-2,318.44	10,642.06	

Total Expenditure	30,206.13	-6,802.19	21,003.94
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RESERVES: MONEY HELD IN SAVINGS ACCOUNT	Ringfenced funds	Actual receipts & spend yr. to date	Remaining funds	Notes
Additional operational reserves . Additional unringfenced operational reserves of £2,400.00 included in precept demand to ensure sufficient operational reserves of between 3 to 6 months of annual precept.	2,400.00	0.00	2,400.00	21.05.24 Moved £2,400.00 to from Treasurers Acct to Savings Acct. Total Operational Float is now £8,020.00
Operational reserves c/f from 23-24 £5,620.00	5,620.00	0.00	5,620.00	
Ringfenced c/f from 23-24 £450: Clerk's CILCA exam fees	450.00	0.00	450.00	
Ringfenced c/f from 23-24 £2,000.00: Election costs	2,000.00	-140.98	1,859.02	21.05.24 Moved £140.98 from Election Ringfenced Reserves to Treasurers Acct to pay admin costs to SHDC for last year's non contested elections so now £1859.02 remaining in Election Ringfenced Reserves
Ringfenced c/f from 23-24 £356.13: P3/PROW	356.13	0.00	356.13	

S145: Ringfenced DCC Growing Communities Development Grant £1,200.00 received 23/02/24: Community Café	1,565.68	0.00	1,565.68	Grant £1,200 + c/f from 23-24 of £365.68 = £1,565.68
Ringfenced c/f from 23-24 £92.00: CSG: Children, young people and families	92.00	0.00	92.00	
Ringfenced c/f from 23-24 £522.47: SHDC eco/biodiversity grant (see separate spreadsheet)	522.47	0.00	522.47	
Ringfenced c/f from 23-24 £500.00: SHDC basket ball hoop grant	500.00	0.00	500.00	
Ringfenced c/f from 23-24 £377.00: DCC grant for traffic calming (signage, VAS Installation)	377.00	0.00	377.00	
Ringfenced c/f from 23-24 £30.00: Coronation plaque for trees grant	30.00	0.00	30.00	
Total ringfenced funds in Savings Acct	13,913.28	-140.98	13,772.30	

RESERVES: MONEY HELD IN TREASURERS ACCOUNT	Ringfenced funds	Actual receipts & spend yr. to date	Remaining funds	Notes
Ringfenced c/f from 23-24 £250.00: Community grants	250.00	0.00	250.00	
S145: Ringfenced c/f from 23-24: CSG: Community Cinema (see separate spreadsheet)	498.49	0.00	498.49	<p>19.03.24 Initial PC Grant = £345.00 Combined shortfall from Film 1 and Films 2 = £145.50 so Remaining Grant = £199.50 still in Treasurers Acct, ringfenced c/f into year end 24-25.</p> <p>21.05.24 Remaining PC grant less shortfall of Films 1 and 2 = £199.50 Film 3: Costs = £346.44, total takings = £645.43, Excess = £298.99 Total still in Treasurers Acct and ringfenced = £498.49</p>
Ringfenced c/f from 23-24: Defibrillator renewal in three years' time	108.64	0.00	108.64	An additional £450.00 per year is needed to cover costs of £1800.00 in 4 years time. No request for an additional £450.00 in 24-25 budget has been necessary as the sale of old defibrillator and c/f from 23-24 of £108.64 should cover the £450.00 necessary for 24-25. ONCE SALE OF OLD DEFIBRILLATOR IS COMPLETE, MOVE ALL DEFIBRILLATOR MONIES TO SAVINGS ACCT
Total ringfenced funds in Treasurers Acct	857.13	0.00	857.13	