

Clerk's report for SPC full council meeting on 01.07.24

Reminders

- Training: All training must be completed before September. Please let me know if you need new logins or passwords etc (except Giles' as his has only just been booked so will be valid until June next year).

Highways

- Forwarded all of Cllr Osborne's emails to Lisa Edmonds (Neighbourhood Highway Officer) on 04.06.24 – not copied in on any reply if one has been received?
- Attended 'How to work effectively with Highways' webinar as did Cllr Osborne.
- Signed up for next webinar 'An Introduction to self-help highways schemes' e.g. road warden, snow warden etc. on 15th August.
- Newton 2 potholes filled, Start 3 potholes filled (one of which has only been partially filled – who knows why) Remainder of both roads still in a very poor condition and no has been received on the areas that cannot be filled by the pothole team.
- Drain at Townsend Cross – no update – need to discuss strategy and share with parishioners.
- Further emails from John Hansell requesting signage along A379 to warn of pedestrians/runners and vica-versa – I have forwarded to Lisa Edmonds and DCC Highways answer is no to signage. Shared that with John.

Leaking pipe

- Spoken with SWW. Pipe needs replacing as installed in 1920s (now 100 years old!) and only intended to have a lifespan of 25 years. SWW have repaired the pipe between 3 and 5 times as gestures of goodwill but they confirmed that it is responsibility of the Tower Inn – the leak is beyond the stop cock of the Arches Cottage but before the metre of the Tower Inn – hence no urgency from the Tower Inn to repair. SWW explained that they may do one more free repair otherwise it will be referred to their Enforcement Team. In the past, SWW have liaised directly with the Tower Inn, recommended contractors who can carry out the work and also signposted them to subsidies. SWW recommends that the PC does not write a letter or become involved in the issue.

Hedges, banks and trees

- I will write to the landowner of the bank on Brook Street, on behalf of the PC, at the end of July (i.e. after nesting season).
- Liaison with FSC re large poplar tree that needs felling urgently along Footpath 11. To summarise, FSC have been very helpful. They don't think that they own/manage the land the tree is on and think the land might belong to Theresa Moysey. Patsy and Bee confirm that Theresa sold all her land a few years ago and that the land to the left of the footpath – northwards – (as you walk towards the sewage treatment works was hers) and they thought the land to the right – southwards – was owned/managed by the FSC. A land registry search for the sale of Theresa's land confirms the boundary is the footpath (see map e). **I think the PC needs to meet with the FSC and possibly the PROW team as the tree should be felled asap because it poses a risk to users.** See Annex A for available information.

Audits and finance

- All documents sent to External Auditor. We await their requests for further information and/or findings and report.
- Insurance renewal completed.
- Quarterly budget review and bank reconciliation completed.
- Made June payments.

Community Cinema

- Attended VH meeting to discuss Community Cinema equipment – VH Committee are already working on plans to upgrade audio/visual equipment and have liaised with Jack Carter regarding specifications necessary for Cinema. I encouraged them to apply for grant from PC for community groups and explained that the Community Cinema could possibly support with the funds that they would have spent hiring equipment elsewhere.

- Meeting with Jack Carter to discuss way forward for Community Cinema to become its own charity.

Planning

- Submitted responses x 1.

CSG

- 1 x agenda for meeting on 23rd July.
- Distributed flyers.

General admin

- 100s of emails
- Onboarding of Cllr Giles Sutton – sent paperwork to SHDC, booked courses etc.

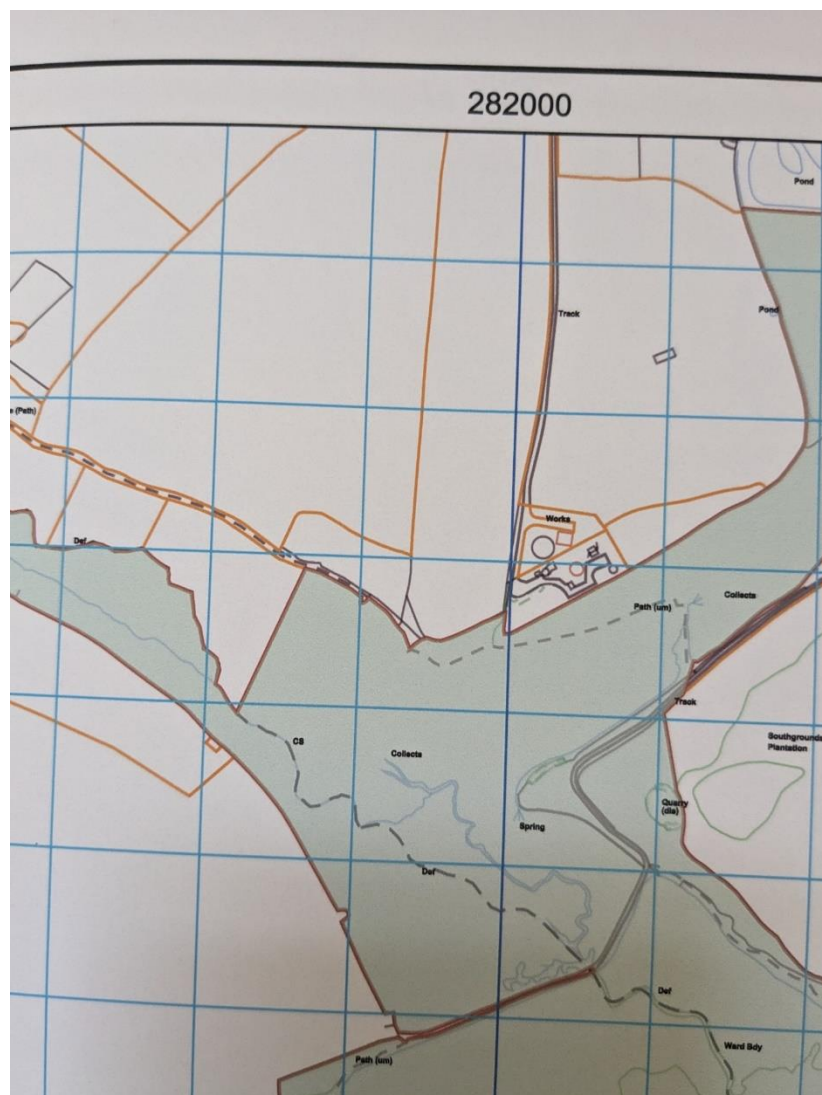
Annex A

a. Photographs of tree shared by FSC Ranger



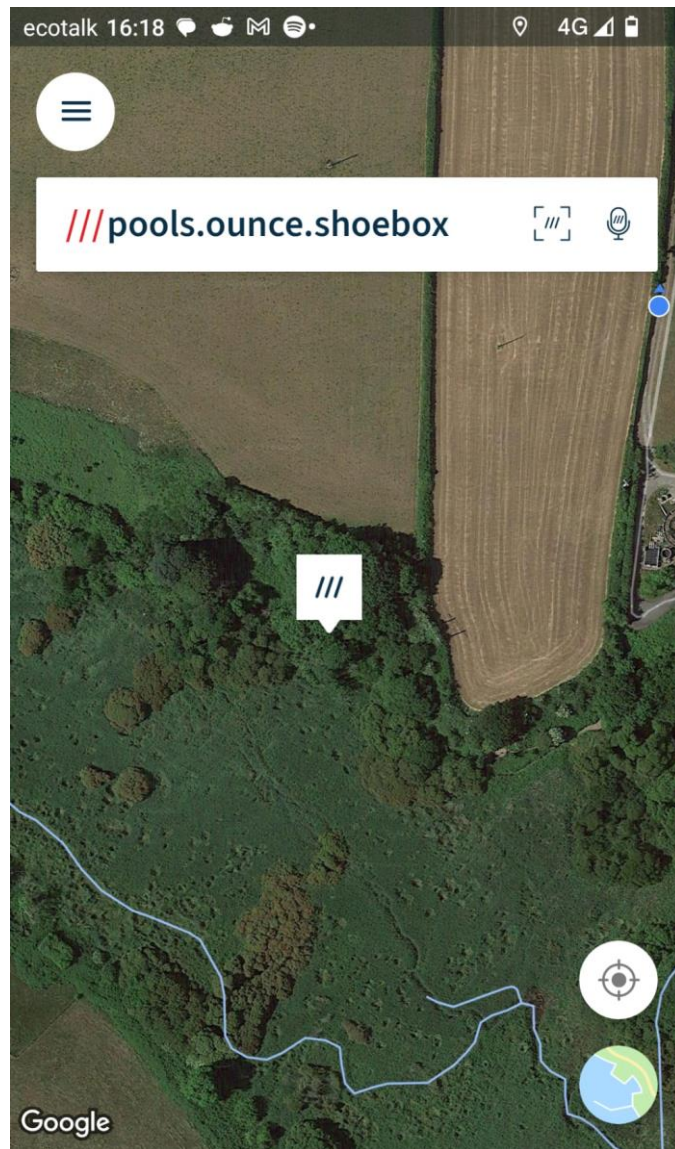
- These show a very large split in the centre of the trunk and that the tree overhangs Footpath 11.

b. Map showing boundary of land managed by FSC shared by FSC ranger – does not show location of tree



- This map shows that the tree (not marked) could just be within the FSC's boundary but FSC's range explained that it is likely to be outside of it. I'm not 100% clear either way without the tree being marked on it.

c. What three words location of tree shared by FSC Ranger



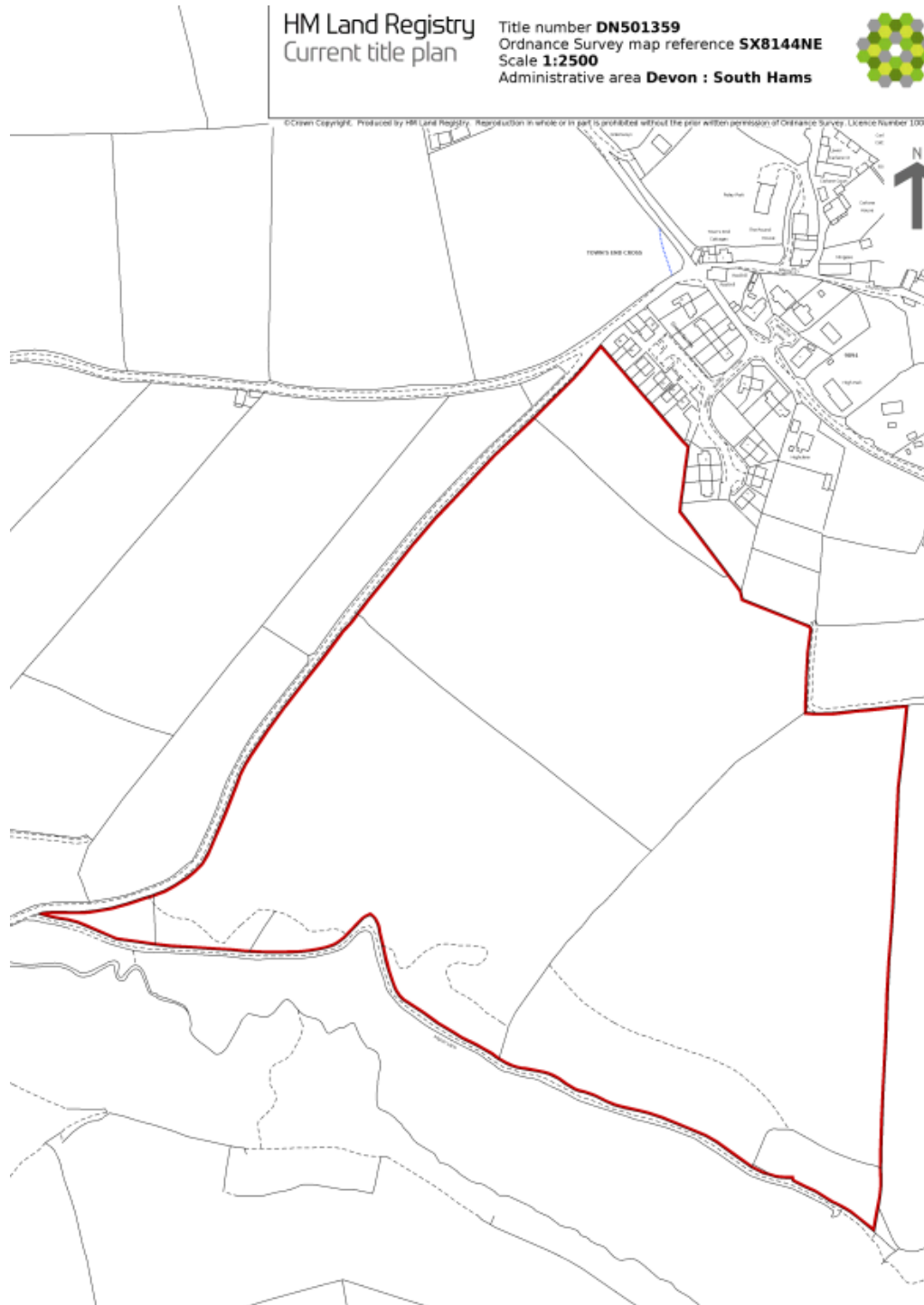
- I feel it might be more useful to have a grid reference as that is what is required for further land registry searches. Furthermore, I have tried inputting the What Three Words into the app but it shows the tree on the wrong side of the footpath so we ideally need to have an accurate grid reference. I have tried to do this but don't have phone reception in the NNR/location of the tree.

d. Additional aerial photograph subsequently sent by the FSC ranger



- My map skills aren't great so I queried why the tree is north of the footpath on this map. FSC's ranger has confirmed that the red on this aerial photograph shows the boundary of land managed by FSC and purple the boundary of the SSSI (these do not follow the line of the footpath). This doesn't quite match with the earlier map sent (map b) and doesn't show the footpath clearly. Ideally, we need the tree marked on an OS map, which also shows the footpath.

e. Title plan showing ownership of land formerly owned by Theresa Moysey, which was sold in 2022.



- This does not show that any land south of the footpath (where the tree is located) was bought or sold and so the ownership of the land where the tree is remains a mystery. I would have to order by post, the Title Plans to the NNR. Would you like me to do that?