

Draft Budget 2024-25

2023-24

2024-25

	Budget y/e 31.03.24	Draft Budget y/e 31.03.25	Breakdown of cost estimates for Budget y/e 31.03.25
RECEIPTS			
Precept (1st 24-4-23/ 2nd 9/23)	25876.00	26,772.00	
DCC P3 Scheme - Annual Grant 2023 (received 16/05/23)	910.00	150.00	The PC usually receives ~£30 per mile of footpath/bridleway for maintenance. There are 3.90 miles of footpaths and one bridleway of 0.94 miles. A grant application will need to be submitted for any additional works and the sum awarded cannot be guaranteed
VAT 2023-24 (estimated) £300. 1) £204.20 Y/E 2022-23 - received 11/04/23 2) £392.22 01/04/23 to 31/07/23 1st quarter claim - received 08/08/23 3) £305.86 2nd quarter claim - received 05/10/23	300.00	800.00	This is an estimate. As no large purchases are planned, eg. benches or defibrillators it is likely to be lower than 2023/24 actual, which will be >£1.2k
GVT Neighbourhood Plan - £10K grant available	0.00	0.00	The PC cannot budget for this at present. Once the initial stages of the process are clear and next steps agreed, an application for grant funding can be made but only if the funding is continued in 2024/25
DCC Localities Grant - Coronation Bench received 16/5/23	650.00	0.00	No bench purchases planned for 2024/25
DCC Growing Community Development Grant 24/4/23 - Winter 2024 Community Café £1000	1000.00	0.00	This should not be included in the budget as it relies on the success of a grant application, which cannot be guaranteed. The Community Café should only be run if the grant is awarded
Interest Savings Account - Compounded - update monthly	0.00	84.00	This is an estimate based on £7.00 per month, assuming approximately £12k remains in the Savings Account. It will be of course also be dependent on interest rates
TOTAL RECEIPTS/SPEND	28736.00	27806.00	

Less CORE COSTS	Budget y/e 31.03.24	Draft Budget y/e 31.03.25	Breakdown of cost estimates for Budget y/e 31.03.25
Clerk's Remuneration: includes salary £9,854.40, pension £544 and payroll £264. 24.08.23 Payroll budget removed from remuneration and added to office expenses as per external audit recommendations. Also recorded in cashbook for 2023-24 under office expenses	10398.40	9,854.40	12 x £821.20 = 9,854.40
Hire of hall. 24.08.23 Excluding hall hire costs for the Community Café and Community Cinema	200.00	382.00	11 x 2hr PC meetings @ £10.00 per hour (no use of kitchen) so £20.00 per meeting = £220.00 6 x working party meetings in small meeting room @ £12.00 per 3hr session (no use of kitchen) = £72.00 4 x CSG meetings in small meeting room @ £12.00 per 3hr session (no use of kitchen) = £48.00 1 x 3hr annual Parish meeting @ £14.00 per hour (includes use of kitchen for tea and coffee making) = £42.00 NOTE: Excludes costs for Community Café or Community Cinema, which will come out of separate budgets
Office expenses 24.08.23 Separate 2023/24 budget (payroll cost centre) of £264 moved into office expenses cost centre as per audit recommendations.	1454.00	2,602.40	12 x £20.00 payroll = £240.00 12 x £24.00 WFH = £288.00 2 x £140.00 ink = £280.00 3 x £25.00 paper = £75.00 3 x ~£100.00 print runs = ~£300.00 IT support: 5 hrs (Ian Tomlinson) = £325.00 Software licences: Office 365 = £626.40 Barracuda back up = £108.00 1 x website hosting = £200.00 Parish Online 1 x digital mapping = £40.00 Parish Online 12 x phone @ ~£10 per month = £120.00
Insurance annual renewal	450.00	346.53	Annual Insurance with Community First insurance = £346.53
Membership fees & subs: DALC, SLCC, ICO	314.00	373.00	SLCC = ~£160.00 DALC = £173.00 IOC = ~£40.00
Election expenses	0.00	0.00	Existing ringfenced reserves of £2k already in Savings Acct
Internal Audit fees (Devon Audit Partnership) and External Audit fees (PKF Littlejohn)	860.00	920.00	Internal audit with Devon Audit Partnerships 2 days @ £335.00 per day = £670.00 External audit with PFK Littlejohn (number of days unknown) = ~£250.00 (was £210.00 in 2023/24)
Training	1360.00	230.00	DSL Adults = £65.00 DSL Chn = £65.00 DALC Annual Conference x 2 @ ~£50 each = £100.00 There will also be a small amount of c/f from 2023/24 ~£150, which has not been included in the budget for 2024/25 but will be moved into the Training Cost Centre and shown in the budget at year end. This should cover ~ 5x DALC courses
Chair's Annual Allowance	400.00	137.30	The Parish Basic Allowance is a discretionary allowance, which is calculated as a percentage of the District Councillors Allowance. The Parish Remuneration Panel for SHDC recommends payment based on the number of electorates. For parishes with 0 - 2,500 electorates, the recommendation is 2.5% of District Councillors Allowance. The current SHDC Allowance is £5,492.00 per annum. Thus, the Chairs Allowance should = £137.30 per annum
TOTAL CORE COSTS	15436.40	14845.63	

Less DISCRETIONARY COSTS	Budget y/e 31.03.24	Draft Budget y/e 31.03.25	Breakdown of cost estimates for Budget y/e 31.03.25
S137 - Community Grants: Existing ringfenced reserves for Children, Young People and Families and Community Cinema not included in this budget	500.00	0.00	C/f of £250.00 as only PCC applied this year so no additional budget required as £250.00 should be sufficient for next year and will be added into the budget under the Community Grants cost centre at year end 2023/24

S145 - Community Café	1180.79	0.00	2024/25 Community Café to be funded by a grant (e.g. Growing Community Development Fund), which will need to be applied for and should not be included in the 2024/25 budget until any award is confirmed. Furthermore, it should not form part of the Precept demand
Mowing	4226.00	4,256.50	Mowing as per contract - to be revised in Feb/March 2024. 2024/25 budget assumes uplift to a maximum of £26.00 per hr plus a generous maximum of £40.00 per month for petrol and fuel = £4,006.50 (NB: Contracted hrs vary per month depending upon season and no mowing takes place in Nov, Dec or Jan) Annual payment to PCC for mowing/upkeep of war memorial = £250
Maintenance: Road Warden contract, PROW work, annual village clean, Rec field dog bin and general village maintenance e.g. Community Payback Scheme resources etc.	6494.00	8,704.00	Road Warden contract - to be revised in Feb/March 2024. 2024/25 budget assumes uplift from £23.00 per hr up to a maximum of £26.00 per hr plus a generous maximum of £40.00 per month for petrol and fuel (14hrs per month x 12 months) = £4,848.00 Additional buddle whole clearance: x 7 buddle holes twice a year (maximum 14 hours @ £26.00 per hour plus fuel) = ~£404.00 1x Village clean (road sweep, drain clean/gulley flush) by Cranheaths = ~£1600 Recreation field dog bin emptying by SHDC = ~£80.00 Replacement and installation of Community Noticeboard at Greenbanks = ~£600.00 + £182.00 = £782.00 Repair/reinstillation of posts/signs at Park and Walk = ~£182.00 labour (no materials) Additional PROW maintenance (maximum 14 hours @ £26 per hour plus fuel) = ~£404.00. If the PC are awarded additional P3 funds following submission of the P3 grant application (likely), £404.00 (14 hrs work plus fuel) will be added to unringfenced reserves instead Emergency village maintenance reserves e.g. Leat clearance, tree maintenance etc. = £404.00 (14 hours work plus fuel)
DISCRETIONARY COSTS	12400.79	12960.50	
Total Expenditure	27837.19	27806.13	