

Minutes of the Parish Council meeting held at the Village Hall on Monday 3rd June 2019 at 7.30pm.

Present: Ms J Hinder (Chair), Mrs V. Mercer, Mr Ian Mitchelmore, Mr D. Murphy, Mr C Staines, Mrs Shirley Sullock, Mr K. Widger.

In attendance: Cllr R. Foss.

33-19 Apologies for absence – Cllr J Brazil, Cllr J McPetrie, Cllr G Wollacott, The Police.

34-19. Declarations of interest – None

35-19. Public comment – None.

36-19. Police report – None.

37-19. County & District Councillor reports

District report from Cllr R. Foss:

- The new leader of SHDC Cllr Judy Pearce has now met with the new council. The priorities for the new term are:
 - o A focus on climate change and reduction in carbon footprint across the County by 2025. A first planning meeting is being held 5/6/19 to share ideas.
 - o Local housing for local people without a surge in new build properties. Finance and income generation restrictions are a key challenge to delivery.
- New role appointments: Cllr J Brazil – Chair of Planning, Cllr John Birch - Chair of Scrutiny, Cllr Keith Baldry – Executive team.

38-19. Minutes of the meeting held on 13 May April 2019

It was proposed, seconded and *resolved* that the Minutes be signed by the Chair as a true and correct record.

39-19. Matters in abeyance

- Village flooding issues - Ongoing monitoring. Bi-annual drain cleaning arrangements in place to manage.
- Submit Traffic Management Grant application for £500 to District Cllr once requirements identified and approved by all agencies.
- Submit Defibrillator Grant application to new District Cllr after Annual County Council Meetings end May 2019.
- Plastic Free Communities- Discuss at July meeting.
- New outdoor shelter request at Greenbanks bus stop – Pending quotes for Autumn Installation.
- Facebook page – In progress as part of a wider PC legislation website update. To be reported on in summer.

40-19. Planning applications

None.

Decisions (for information only, see SHDC website for more information)

0297/19/HHO – Alson Well. Alston Farm, TQ7 2QE
Householder application for single storey extension to existing dwelling.
Conditional approval.

0808/19/TPO – Cleeve, Prospect Hill, Slapton.

T3: Monterey Pine - Removal due to weakened crown and little aesthetic merit. T4: Monterey Pine - Removal due to infection.

Conditional approval:

That the trees be replaced with 2 x *Pinus sylvestris* 1.75 – 2m 25 litre Containerised which are to be planted as close as practically possible to where the trees were removed. The replacement trees to be planted in accordance with the above conditions are to be planted in the next planting season following the felling. The planting and aftercare of the tree shall be carried out in accordance with BS 8545:2014 Trees: from nursery to independence in the landscape recommendations and BS 4043: 1989 Transplanting root-balled trees. The Local Authority is required to be sent images of the planted tree as soon as practically possible following the successful planting to confirm the Condition has been discharged.

41-19. Matters for discussion

- a) **Traffic Survey** – The matter is now with Highways for consideration and Cllr R Foss advise a response letter due to be issued to the Clerk. ***Clerk to circulate letter to the Council upon receipt.*** Slapton Line Partnership meeting 5/6/19 at 2pm. Cllr V Mercer and Cllr S Sullock to attend to discuss the survey/agree next steps and timings. Also to raise the re-location of the beach car park war memorial and next steps. ***Cllrs to update at next meeting.***
- b) **Road Wardens Scheme** – ***Advert to be placed in Slapton Lines for a volunteer Road Warden by Cllr D Murphy.*** All training and expenses costs will be covered. ***Clerk to contact Stokeham Council to see if their road warden has capacity to cover Slapton and also current maintenance contractor to ascertain if has undertaken Chapter 8 training.***
- c) **First Responder** - Community hoist chair purchase contribution request – ***Clerk to obtain additional information for further consideration at the July PC meeting.***

42-19 Proposals for resolution

(1) To propose for resolution the adoption of the following documents by the Parish Council:

- (a) 2018 Model Standing Orders 2018 England (Subject to the amends proposed relevant to the Slapton Parish Council).
- (b)NALC Model Financial Regulation England, updated 2014
- (c) Part 5, Members Code of conduct

It was proposed, seconded and resolved that all the above documents (items 42-19, 1a, 1b & 1c), be adopted by the Parish Council with immediate effect.

(2) To pay the Chairs an annual honorarium of £250 to cover operating expenses in the role. ***It was proposed, seconded and resolved to pay the annual allowance to the Chair.***

(3) To pay Richard Hingston an annual honorarium of £13 per month for cleaning the bus shelter, total annual sum of £156.00 to be held by Chair Julie Hinder and paid to Richard monthly. ***It was proposed, seconded and resolved to pay the allowance to the Chair who will then manage the monthly payments to Richard Hingston.***

43-19 Clerk's report

- a. Cllrs election paperwork – All Cllrs Register of Interests forms have been submitted to SHDC member services by email. ***Clerk to add to the PC website.***
- b. Monthly Beach Car Park spot check update – 24 SHDC inspection visits at various times of day made in April 2019 with 3 PCN fines at £25 a fine.
- c. Mowing contract – May mowing undertaken 29th / 30th May including additional bank cutting on Sands Road. June mowing arranged for w/c 24th June.
- d. Village Defibrillator – ***Site meeting arranged with Cllr G Wollacott, the Clerk and electrician at the Queens Arms 7/9/18 at 3.30pm, to quote on the installation work planned early October 2019.*** Update next meeting.

- e. Damaged wall at Greenbanks – **Clerk to contact Livewest the landowners and request repair to the wall. Update next meeting.**
- f. Operation London Bridge –SLCC national planning guidelines discussed for Parish arrangements for the passing of HM Queen Elizabeth II and the Duke of Edinburgh. **Clerk to summarise the agreed roles and responsibilities and circulate to the Cllrs and article to Cllr R Foss.**
- g. VE Day 75, 8th May 2020. The national celebration guidelines were shared. **Clerk to add for discussion at the July Meeting.**

44-19 Chair's report

- a) Beach bus shelter – The new bus shelter is currently being installed. **Cllr V Mercer and Cllr S Sullock to raise the handover terms between the SLP, FSC, Whitley Trust and PC at the SLP meeting 5/6/19.**
- b) Cricket sports fund – The Chair confirmed funds are ring-fenced for sports activities. **Article to be placed in the Slapton Lines to encourage the set-up of new sports clubs. Chair to send images and editorial of the recent Karate event to Cllr D Murphy, also for inclusion.**
- c) Monument relocation –. **Cllr V Mercer and Cllr S Sullock to raise at the SLP meeting 5/6/19.**
- d) Village sports facilities – Parishioners at Greenbanks had expressed an expression of interest in a village zip wire and monkey bars to be located on the village playing field by. **Clerk to send details of grant funding sources and other parish case studies to the Council for information on the process and grant sources.**
- e) Laptop / Printer requirements – **Cllr R Foss to send details of SHDC Go digital grant funding to Chair. Clerk to spec requirements / obtain x 3 quotes.**

45-19 Councillors' reports

- Cllr K Widger and Cllr Ian Mitchelmore – Advised repairs to the bottle bank will be complete before 1/7/19. **Cllrs to update at next meeting.**
- Cllr K Widger – Updated on Spring Gully and road sweep cleaning conversations with Brookings Ltd. Cllrs agreed to pay the invoice of £234.00. **Clerk to make payment.**
- Cllr C Staines – Will attend the D Day Memorial service and luncheon in Dartmouth on 6/6/19 to represent the Council.
- Cllr S Sullock – Raised that both benches on Sands Road need repainting. **Cllrs to consider who can complete the work. Update next meeting.**
- Cllr V Mercer –
 - o Advised the AONB are hosting a public meeting on 14/6/19, 10am -12pm at Chillington Village Hall. **All parishioners and councillors invited to attend.**
 - o Reported that the recent road repairs had been done to an excellent standard and requested that a thank you be sent from the PC. **Clerk to issue thank you note to Highways.**
 - o Reported that the Environmental Agency had issued non mains drain guidance to help with planning applications. **Clerk to circulate to Cllrs.**
 - o Reported that there will be a travelling sound installation project installed at key points along the Slapton Line at the end of June for access by the public covering points of historical interest.
- Cllr D Murphy – Advised the Village Shop Committee are meeting 6/6/19 to discuss the future site location. An advert is being placed for an assistant manager in the Kingsbridge Gazette w/c 4/6/19.

46-19. Financial matters

- a. Approve the following payments:

S/O	£195.40	L. Soothill-Ward, Clerks salary – May '19 (Paid 30.5.19 for noting)
92/19	121.15	Alison Marshall- SPC Annual Internal Audit 2-5-19. Audit Fee £100 + car mileage £21.15. (Invoice 19/077). (Paid 14/5/19 for noting).
93/19	£224.29	Community First - Annual Insurance renewal to Zurich Municipal. (Paid 14/5/19 for noting).
94/19	£220.00	Nick Mathias 17+18 th May Mowing invoice 1090/20. Reported on the 3/6/19 agenda at £185.00. Revised invoice received after agenda issue to include additional £35 for the bank mowing on Sands Road.

95/19	£250.00	Chair's annual allowance to cover operating expenses with the role.
96/19	£156.00	Honorarium expenses (Monthly cleaning of the bus shelter 2019-20).
90/19	£234.00	Brooking Hire, Spring road sweep 25/4/19, Invoice 18835.

- b. Balance at Bank 27/5/19: **£29,194.24**
- c. Annual Parish Insurance renewed wef 1 June 2019, £224.29.

47-19. Date of next meeting – Monday 1 July 2019 at 7.30pm.

SIGNED Chair: