

Minutes of the Parish Council meeting held at the Village Hall on Monday 6th January 2020 at 7.30pm.

Present: Ms J Hinder (Chair), Mr J McPetrie (V. Chairman), Mr I Mitchelmore, Mrs V. Mercer, Mr D. Murphy, Mr C Staines, Mrs Shirley Sullock, Mr K Widger.

In attendance, Cllr J Brazil.

123-20 Apologies for absence – Cllr R Foss, Mr G Wollacott, Mr Lee Dennison, The Police.

124-20. Declarations of interest – Mr K Widger – Higher Poole Planning Application.

125-20. Public comment – On behalf of the property owners who were unable to attend, Mr Chris Cunningham (Architect), presented the plans for the development of planning application 3845/19/FUL - Higher Poole and answered questions/listened to the Councils discussions and agreed response on the matter before leaving the meeting.

126-20. Police report – None.

127-20. County & District Councillor reports

County report from Cllr J Brazil:

- Single Neighbourhood Plan project for Chivelstone, Southpool, East Portlemouth. The consultation closing date of 27-12-19 has now passed. **Cllr J Brazil to follow up on next steps with Chivelstone PC and support providing an update at the Slapton Annual Parish to parishioners are part of the consultation process.**
- The A379 road to Stokenham will be closed from 7th to 14th January. Highway are monitoring the works to ensure minimum disruption. Further road work closures are planned in future, dates currently unavailable.
- Climate change emergency – The Council were thanked for submitting their climate change declaration statement. At Devon County Council and District Council level the focus is on reducing carbon within planning applications, highways, waste re-cycling and public transport. At a parish level the guidance is to ‘use less and recycle more’. Cllr J Brazil is lobbying at District/County level for local initiatives to help incentive and support residents in doing this effectively. Cllr V Mercer supported any opportunity to work again with the Coleridge Association of 10 parishes on this initiative as the Community Compost Scheme had been a good example of a common approach in the past. Cllr J Brazil agreed to help support set up any future initiatives

District report from Cllr R. Foss: No update.

128-20. Minutes of the meeting held on 4th November 2019

It was proposed, seconded and *resolved* that the Minutes be signed by the Chair as a true and correct record.

129-20. Matters in abeyance

- a) Village flooding issues - Ongoing monitoring. Bi-annual drain cleaning arrangements in place to manage.
- b) Submit Passive Traffic Management Grant application for £500 to District Cllr once requirements identified and approved by all agencies and grant availability advised.
- c) Submit Defibrillator Grant application to new District Cllr. Funds received 20/12/19. **Action completed, The Council agreed to close.**
- d) Monument relocation to Strete – Progress report due in January from DCC.
- e) Plastic recycling scheme – Pending update on changes in 2020 parish recycling arrangements.

- f) Village Map – Reprint due in the spring – **Clerk and Chair to progress artwork amends.**
- g) Slapton Line Magazine – Chairs editorial copy deadline **18/2/20.**

130-20. Planning applications

3651/19/FUL - Heathfield Reservoir Slapton TQ7 2RD

Proposal: Proposed conversion of former water tank to dwelling.

Objection

3845/19/FUL – Higher Poole, Slapton TQ7 2RA

Proposal: Replacement dwelling with garage and associated landscaping works.

No objection but suggested condition to fully consider the implications of water run-off.

3235/19/HHO – Alston Barn, Alston Farm, Slapton TQ7 2QE.

Proposal: Householder application for proposed enlargement of existing rear facing dormer window and internal alterations.

No objection – Reported in November

3573/19/TCA – Church View, Brook Street Slapton, TQ7 2PR.

Proposal: Works to a tree in a conservation area: T1: Poplar - Remove; T2: Alder – Remove.

No comment – decision below.

Decisions (for information only, see SHDC website for more information) - None.

3308/19/HHO – Churchways, Church Lane, Slapton, TQ7 2QS

Proposal: Householder application for construction of single storey garden room. Remove wall under existing window for access between kitchen and proposed garden room. Construct timber arbor and repair paving in garden.

Decision: Conditional approval.

3309/19/HHO – Churchways, Church Lane, Slapton, TQ7 2QS

Proposal: Listed building consent for construction of single storey garden room. Remove wall under existing window for access between kitchen and proposed garden room. Construct timber arbor and repair paving in garden.

Decision: Conditional approval.

3573/19/TCA – Church View, Brook Street, Slapton, TQ7 2PR

Tree works application: T1: Poplar - Remove; T2: Alder – Remove.

Decision: No objection.

131-20. Matters for discussion

- a) SLCC Safeguarding Policy – The draft policy prepared by Cllr G Wollacott was discussed. **Clerk to make agreed edits and add to next agenda for further discussion. Also to obtain a quote for a 30min training briefing session for Cllrs and set up an accident reporting system.**
- b) Parish climate emergency declaration statement: The draft statement prepared by Cllr J Hinder and the Abbotswells policy was discussed. **Chair to make agreed edits. Clerk to add to next agenda for further discussion.**
- c) Winter Drain clean/ Road Sweeping Debrief (10th Dec):
 - a. The Council reported that the road sweeping, drain clearance and replacement surface on the triangle of land next to the Leet on Car Lane works had been undertaken to a good standard.
 - b. FSC Buddle Hole and bus stop power flush at £380+vat. It was agreed not to proceed with the power flush until the drain infrastructure was resolved. **Clerk to follow up on note to highways pre-xmas requesting the drain repairs and update Brookings Hire on the Councils decision.**

- c. Spring road /drain clean booking / road side weed management. On the basis that the 1 day a month lengthsman trial is approved, the Council agreed to only undertake drain cleaning during the last week in April 2020 and not to undertake road sweeping as this and the weed management would be incorporated into the trial. The impact on the drains/roads is to be monitored as part of the trial. **Clerk to brief nominated road warden of approval of the commencement of the trial, ascertain equipment required and obtain a quote/dates from Brookings Hire for the spring drain clean. Also to add for discussion at the next meeting arrangements for the disposal of the road sweepings.**
- d) Highways 'planings drop' eta 17th January. It was agreed that a whacker plate and mini digger would need to be hired to lay the planings. **Clerk to brief Nick Mathias to quote for the work for discussion at the next meeting/works 1st week in Feb.**
- e) Clerks minutes from meeting with John Fewings and Highways on 26th November 2010. **Clerk to follow up with highways for a reply to their advice provided at the meeting.** This will inform Council discussions around what is possible v's village requirements for the park and walk and pavement between South Grounds farm and the park and walk.
- f) Date / Format of the Annual Parish Meeting: A provisional date of March 11th was agreed to avoid school holiday. The Chair invited all Cllrs to share their thoughts on the content for the meeting so this could be formulated into a draft presentation deck for Council review. **Cllrs to submit any content suggestions to the Chair for inclusion 17th January. Chair/Clerk to draft the presentation deck w/c 20th Jan for review by the Council at the February meeting. Cllr C Staines to check the availability of the village hall.**

131-20 Proposals for resolution:

- a) To propose to increase the 2020 Parish budget precept requirement amount from £9099 to £10,645 to cover inflation and the devolved SHDC costs associated with essential village maintenance services (Mowing, Drain and buddle hole clearance, gully and road sweeping). This will be the first increase in three years and will also be funded by an additional £523 from the unallocated reserve fund). **It was proposed, agreed and seconded to submit a parish precept requirement of £10,645 for 2020-21. Clerk to submit request via online portal by deadline of 31 January 2020.**
- b) To propose to run a 1 day a month lengthsman trial over the financial year 2020-21 at a cost of £760 to help reduce the cost of the above devolved professional cleaning services. **It was proposed, agreed and seconded to run the lengthsman trial commencing 5 April and subject to successful road warden training being in place. Clerk to draft a schedule of works for approval by the Council Feb 2020 and onward issue to the allocated road warden.**

132-20. Clerk's report:

- 1. **To discuss:**
 - i. Road Warden programme – Training dates/venue confirmed for 24th and 25th February for the three delegates. **Clerk in continued liaison with delegates/trainers/Highways on related admin matters.**
 - ii. P3 Scheme and Highways Maintenance Community Enhancement Fund eligibility update. **Clerk to add the 'Parish Paths Partnerships Agreement' contract for resolution for adoption of the scheme by the PC at the February meeting.**

For information:

- i. Dog Bins redistribution update – Awaiting sign off from SHDC waste collections team, due end Jan 2019.
- ii. Brook Street drain and road surface repair, FSC Buddle Hole and Old Bus Stop Drain Pipes repairs requested to Highways to meet the bi-annual deadline of 19-12-19.
 - a. Torcross road scrapings will be deposited on or shortly after the 17 Jan 2020 in a parking bay at the Park and Walk to help form a replacement parking surface. Refer matter for discussion for local resources required to level the scrapings.
 - b. The Pensions Regulator – Automatic Pensions Enrolment declaration of compliance submitted 7-12-2019.
- iii. £500 Defibrillator Grant Funds approved and received to Parish Bank Account 20/12/19.

- iv. Village leaflet reprint – Remaining stock volume 700. Council agreed to add to matters in Abeyance to use up old stock. **Clerk to progress artwork amends for Council review March Meeting/ add to matters in abeyance.**
- v. Beach Car Park – No spot fines update - out of season.
- vi. Cllr S Sullock and Cllr K Widger booked to attend the DALC Good Councillor short evening course on Monday 27th January 2020. **Clerk to confirm time/location to Cllrs.**

133-20. Chair's report

- a) School Bus drop off/collection at Greenbanks. No response from TallyHo to move the school bus stop into the estate. **Chair to follow up.**
- b) **Annual Parish Meeting** – Chair to meet with clerk to draft presentation deck for review at the next meeting.
- c) **Slapton Lines** – Requested more notice be given if possible for the editorial and for Cllrs to comment on the draft as soon as received to help manage the sign-off process. **Clerk to add to matters in abeyance as a monthly prompt on the next deadline.**

134-20. Councillors' reports

- a. Cllr J McPetrie – Raised concerns over the footpath between the park and walk and South Grounds Farm. Pending update from Highways on repair requests. **Clerk following up with Highways.**
- b. Cllr V Mercer – Raised if Trees should the village to help with climate change. **It was agreed to add to the APM meeting agenda to ascertain parishioners' requirements.**
- c. Cllr C Staines – Raised that the volume and speed of white delivery vans in the village in December had been significant. Asked Cllrs to monitor any vans appearing to speed and record the name of the company and time of incident and report to the company.
- d. Cllr D Murphy:
 - o Advised Anne Murphy will be standing down from managing the events section on the Parish Website and asked for the council to consider who may be able to take this roll over. **It was agreed to add the matter to the APM agenda to ascertain parishioners requirements and if this section of the website was still necessary.**
 - o Advised that several verbal complaints over the new colour of the windows and walls of the 'Roundhouse' had been received by Cllr Murphy on the basis the house was in the heart of the village conservation area. Clerk advise that once a formal letter of complaint has been received the Council can then consider if necessary to follow up with planning.
 - o Sent apologies for next meeting due to annual leave.
- e. Cllr S Sullock – None.
- f. Cllr I Mitchelmore – No update and sent apologies for next meeting due to annual leave

135-20. Financial matters

The below payments were approved. Note: Brookings Hire Invoice is outstanding and will be paid upon receipt.

S/O	£199.20	L. Soothill-Ward, Clerks salary – Nov '19 (<i>Paid 1/12/19 for noting</i>).
128/20	£28.31	Clerks 1/4ly expenses 1 Nov-31 Dec 2019
129/20	£319.97 Nov	Clerks Overtime 38.17 additional hours x £9.77p/h. 1/11/19 – 31/12/20
	£52.95 Dec	
Total	£372.92	
130/20	£1860.00	Brookings Hire - Special road clean project - Sunways lane/brook street 28/29/11. Invoice 19363. 6/12/19 (<i>Paid 10-12-19 for noting Jan Agenda</i>).
131/20	£1100.00+vat	Brookings Hire - Bi-Annual Road sweep and drain clean -10+11th Dec 2019. Invoice due early January – Pay on receipt.
132/20	54.00	Nick Mathias - Trimming of foliage around the 20MPH sign on Sands Road 17/12/19. Invoice no 1132/20
133/20	284.80	Nick Mathias - Supply and Lay of 20mm Chard Gravel to parking area outside Meadow Brook on Carr Lane following clearance/cleaning works 17/12/19. Invoice no 1131/20. (<i>Note cost increased from original £170 quote due to change in supplier due to lorry restrictions in the village</i>).

- a) Balance at Bank 27/12/19, £24,708.38.
- b) £500 Slapton defibrillator grant approved by Cllr Foss, received by BACS 20/12//2019.
- c) 2020 Precept Application forms received from SHDC – **Deadline for submission 31/12/19. Clerk to submit paperwork ahead of this date.**
- d) The Ministry of Housing, Communities and Local Government (MHLCG) has announced that the S137 rate for 2020-21 will be £8.32 per elector. An increase from £8.12 in 2019-20 by the percentage increase in the retail index between September 2018 and September 2019, in accordance with Schedule 12B to the 1972 Act. (*S137 is the power of last resort that allows local councils to spend limited money on purposes for which they have no other power*).

136-20. Date of next meeting – Monday 3rd February 2020 at 7.30pm.

SIGNED Chair:

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