

# Minutes of the Parish Council meeting held at the Village Hall on Monday 3<sup>rd</sup> December 2018 at 7.30pm.

**Present:** Mr G. Burton (Chairman), Mr J. McPetrie, Mr K. Widger, Mrs V. Mercer, Mr D. Murphy, Mr C Staines, Mrs Shirley Sullock, Ms J Hinder, Mr S Smaridge.

**In attendance:** L. Soothill-Ward (Clerk), Cllr J. Brazil

**136-18. Apologies for absence –** Cllr R. Foss

**137-18. Declarations of interest –** None

**138-18. Public comment –** None

**139-18 Police report -** None

**140-18. County & District Councillor reports**

**County Report Cllr J. Brazil:** Reported additional funding has been allocated within the Governance budget for the county to repair pot holes and passing places. Highways also aware of the importance of maintaining the alternative routes should the Slapton Line close again.

- **Cllrs to advise the Clerk of any noted pot holes and/or damaged passing places as a result of the recent bad weather within the Parish boundaries.**
- **Clerk to issue this list of works to Highways.**
- **Clerk to investigate drain and buddle hole maintenance suppliers and prepare a tender for the village maintenance work.**

**District report from Cllr R. Foss:** None.

**141-18. Minutes of the meeting held on 5<sup>th</sup> November 2018**

It was proposed, seconded and *resolved* that the Minutes be signed by the Chairman as a true and correct record.

**142-18. Matters in abeyance**

- Flooding opposite Field Centre – Pictures have been sent to Highways of the recent flooding outside the FSC. On a site visit last week, Highways noted the storm debris on the village roads and are arranging for a contractor to clear the road mud and gullies. They will also include options to improve the drainage situation outside the FSC in the 2019 budget planning. *Continue to monitor the situation and advise Highways of further incidents.*

**143-18. Planning applications**

3573/18/HHO The Mallards, Slapton, Devon TQ7 2QT

**Householder application for single storey side garage extension and rear extension dwelling.**

**No comment.**

2512/18/FUL Kimberley Nurseries, Slapton, TQ7 2QT

**Re-advertisement - (Amended Development Description) Retention of mobile home for use as nursery office and storage previously used as a temporary dwelling (Retrospective). Previous parish council objections retained.**

3769/18/TLA – Windfall, Sands Road, Slapton TQ7 2QN

**Works to trees in a conservation area.**

**T1: Ash – Fell and dismantle**

**No Objection**

3770/1//TCA – Barn Cottage, Slapton, TQ7 2PN

**T0050: Cypress – Fell and Dismantle**

**No objection**

**Clerk to contact the Tree Wardens to ensure still receiving tree planning notices.**

**Decisions (for information only, see SHDC website for more information)**

2971/18/HHO - Greenways, Slapton, TQ7 2QB

Revised plan – reduction in the amount of glazing.

**For noting, no further comments from the Council – deadline 27.11.18**

2605/18/TPO – 9 Chantry Hill, Slapton TQ7 2QY

Works to a TPO tree.

T1: Thorn- Crown raise to 5 metres on south side, being hit by bin and delivery Lorries, crown reduction on south side by 2 metres to reduce intrusion over Chantry Hill;

G1 Thorn – Felling of approx. 7 pre-selected thorn trees growing on top of boundary hedge showing poor form, growing close to building and guttering, trees with nice form, health and aesthetic values to be left;

T2: Ash – Crown raise of low, over-hanging limbs to 5 metres from ground level to increase available light into the garden, successfully retaining mature, healthy tree in its rear garden.

**Tree Works allowed**

2827/18/Full – Scarswell, Slapton, TQ7 2RD

Demolition of mono-pitched store and conversion and conversion of main livestock building to 5 bedroomed detached dwelling with guest suite, integrated garage and parking/turning area.

**Refusal**

#### **144-18. Matters for discussion**

- **Parish noticeboards** – Cllr S Sullock reported that new locks have been fitted to the Chantry notice boards and the keys were issued to the clerk. **Chair and Clerk to tidy all the notice boards and place parish notices in the new location by 6.12.18.**
- **New outdoor shelter request at Greenbanks bus stop.** Matter discussed with Cllr J. Brazil who advised planning permission may not be required based on recent shelter installations in other parishes. **Chair to contact Cllr R Foss to confirm if permissions required. Chair and Clerk to visit the site 5.12.18 to agree a design brief. Clerk to tender the work during January.**
- **Monument relocation** – Several potential site locations were discussed. **Chair to write to Alan Denbigh and Peter Chamberlain of Slapton Line Partnership to discuss the viability of each location and permissions required to relocate.**
- **Parish donation request from Citizens Advice Bureau** – Not supported as bureau data showed the service was not used by Slapton parishioners.
- **Bus shelter on Slapton Line** – Designs prepared by the FSC nature reserve team have been reviewed and approved in principle by the Chair subject to installation conditions being: A maintenance owner must be nominated, to be located away from the Sands Road junction

sight lines and a hard path installed from the existing pavement and the road junction to the Shelter. Costs of £11K will be met from the A379 road fund. Installation date not yet advised.

#### 145-18. Proposals for resolution

- Bringing forward of the Annual Parish Meeting from March to February to enable early discussion of the issue of traffic management in the village. It was agreed to set dates on both February 27<sup>th</sup> or March 27<sup>th</sup> to cater for the timing of meetings and advice from DCC Highways.
  - **Chair to discuss available dates and the agenda with Highways. Agenda to be finalised following these discussions at the Parish Meeting preceding the meeting date.**
  - **Clerk to book the village hall 6.30pm – 9.30pm for both dates and confirm final agreed date.**
  - **Cllr J Brazil to contact John Fewings at the Slapton Line Partnership to request his engagement and support.**

#### 146-18. Clerks report

- **Mowing contract tender update** – Tender document issued 12<sup>th</sup> November. Deadline for replies 20<sup>th</sup> December. **Clerk to present recommendations to the council for consideration at the January meeting.**
- **2019 Audit arrangements** – Auditor sourced and booked. **Clerk to liaise with Cllr D. Murphy to arrange the quarterly internal audit.**
- **Parish Leaflet printing quote** – A reprint of the Slapton village leaflet in its existing format was agreed. Content to be reviewed at the following reprint given the potential new locations of the monument and village shop. **Clerk to place order with Nick Walker Printing Ltd.**

#### 147-18. Chairman's report

- Provision of seats inside and outside the new Slapton Line shelter – It was discussed if this were required and if so, what existing resources were available. An option is to re-locate the existing 'village' facing bench at the village bus shelter, leaving one remaining 'village map' facing bench. **Cllr S. Smaridge and Cllr K Widger to investigate if the bench can be moved without damage and report at the next meeting.**
- Greenbanks sewerage works reported due for completion by 8/12/18.

#### 148-18. Councillors' reports

- Cllr Mercer:
  - Cllr V Mercer and Cllr S. Sullock met with Cathy Bowles to review the donated late 1800's Church Magazines from the Deanery and who has kindly volunteered to review and identify any potential articles of interest to the parish and for inclusion in a potential new parish archive. Cllrs. to update **progress at next meeting.**
  - Raised that a large Ash tree on Sands hill may be diseased. **To be checked next spring.**
- Cllr Jim McPetrie: Reported that several parishioners had raised concerns on the progress of finding a new location for the village shop. Chair to write to key parties with suggestion of round table discussion.
- Cllr C Staines: Reported that the 2018 Church Yard / WW2 memorial maintenance grant of £250 had not been received. **The Chair requested that Cllr Staines arrange for a grant request to be supplied.**
- Cllr J Hinder:
  - Sunday 27<sup>th</sup> January 2019 is the confirmed date for the family Hula Hoop taster event at the village hall.

- Parishioners have raised if porta loos could be installed following the closure of the public facilities at the beach car park. **Clerk to investigate suppliers and costs for further consideration by the council.**
- Cllr D Murphy - Awaiting replies from the Devon Police Community speed enforcement scheme and Charleton and Frogmore Parish Councils on available speed monitoring options, costs and effectiveness of implementing speeding signs. **Update next meeting.**

**149-18. Financial matters**

a. Approve the following payments:

|       |         |  |
|-------|---------|--|
| 48-18 | £118.33 | Greenspace, Oct. '18 final moving ( <i>Paid 9-11-18 for noting</i> ).  |
| 751   | £18.50  | RBC Poppy Appeal – Remembrance Day wreath ( <i>Paid 10-11-18 for noting</i> ).                                     |
| 49-18 | £16.00  | Village Hall Hire 1.10.18 and 5.11.18. Invoice C12404/18. (Amended from noted invoice C11388/18 £8, hire 1.10.18). |
| S/O   | £186.60 | L. Soothill-Ward, Clerks salary – November ( <i>Paid 1/12/18 for noting</i> ).                                     |
| 50-18 | £150.09 | L. Soothill-Ward, Clerks quarterly Home office expenses (Sept,Oct,Nov).  |
| 51-18 | £107.29 | L.Soothill-Ward, Overtime, DALC training course attendance x 3.  |

b. Discuss and approve 2019/20 Draft Budget. Approved pending release of 2019-20 precept figure, due end December.

c. Cash at bank as of 25.11.2018 - **£31,028.28**

**150-18. Date of next meeting – Monday 7<sup>th</sup> January 2019 at 7.30pm.**

SIGNED Chairman: .....