

Minutes of the Parish Council meeting held at the Village Hall on Monday 1st July 2019 at 7.30pm.

Present: Ms J Hinder (Chair), Mrs V. Mercer, Mr Ian Mitchelmore, Mr C Staines, Mrs Shirley Sullock, Mr G Wollacott.

In attendance: Cllr R. Foss, Cllr J Brazil

48.19 Apologies for absence – Mr D. Murphy, Mr K. Widger, The Police.

49-19. Declarations of interest – None

50-19. Public comment – None.

51-19. Police report – None.

52-19. County & District Councillor reports

County report from Cllr J Brazil:

- Single Neighbourhood Plan project for Chilverston, Southpool, East Portlmouth. Cllrs agreed in principle to be included in the project and would add for resolution at the September meeting. ***Clerk to submit an 'in principle' notice of inclusion to Cllr J Brazil and add for resolution at the September meeting.***

District report from Cllr R. Foss:

- Currently reviewing a number of correspondences regarding parish planning applications and will respond to parishioners directly.
- Advised rules on grant funding will be released 5/7/19 – ***Guidelines to be issued to clerks.***
- Slapton Line Partnership future A379 future road management plan. All Cllrs /parishioners are encouraged to attend the drop in meeting on Wednesday 10th July at Slapton Village Hall between 3pm and 7.30pm for an update.
- Beach war memorial – Discussions in progress on the feasibility of relocating to Strete Gate.

53-19. Minutes of the meeting held on 6 June 2019

It was proposed, seconded and *resolved* that the Minutes be signed by the Chair as a true and correct record.

54-19. Matters in abeyance

- Village flooding issues - Ongoing monitoring pending scheduled Highways drain repairs in Brook Street and Carr Lane in July.
- Road Warden Scheme Chapter 8 training. Pending advertisement of role in Slapton lines.
- Submit Traffic Management Grant application for £500 to District Cllr once requirements identified and approved by all agencies.
- Submit Defibrillator Grant application to Cllr R Foss once grant funding guidelines released.
- New outdoor shelter request at Greenbanks bus stop - Pending quotes for Autumn Installation.
- Facebook page – In progress as part of a wider PC legislation website update. To be reported on in summer.

55-19. Planning applications

Ref 1766/19/LBC – Hansel, Slapton TQ6 OLN

Proposal: Listed Building Consent for repair of early windows and replacement of later windows with slim

line double glazing.

No objection

Decisions (for information only, see SHDC website for more information)

0808/19/TPO – Cleeve, Prospect Hill, Slapton.

T3: Monterey Pine - Removal due to weakened crown and little aesthetic merit. T4: Monterey Pine - Removal due to infection.

Tree works allowed

1081/19/PDM - The Milking Parlour, Poole Farm, Slapton, TQ7 2RA.

Proposal: Notification for prior approval for proposed change of use of agricultural building to dwelling house (Class C3) and for associated operational development (Class Q(a+b)).

Prior Approval Required and Refused.

4097/18/FUL - Land at SX824473 Lambs Park Hansell Dartmouth TQ6 0LN

Proposal: Change of use to dwellinghouse, formation of track and site landscaping works.

Conditional approval.

0294/19/FUL – Watergate Cottage Start Slapton Kingsbridge TQ7 2QD

Retrospective application for the erection of a garden tool store/log store, erection of greenhouse and use of land as residential curtilage.

Conditional approval.

56-19. Matters for discussion

- a) Slapton Line Partnership meeting held 5/6/19 – Update as below:
 - i. Traffic survey report. – No update. **Chair to follow up with Alan Denbigh directly.**
 - ii. Beach bus shelter and handover terms between the SLP, FSC, Whitley Trust. Advised a letter is due from Peter Chamberlain. **Chair to follow up directly.**
 - iii. Monument relocation –Refer minute ref. 52-19 above.
- b) First Responder community hoist chair parish contribution request. On this occasion the Council decided not to support the request given the distance of the chairs storage from the Parish and likely usage. **Clerk to reply with decision and rationale.**
- c) Parish Council Laptop/Printer/Support Service asset purchase: The recommended supplier/specification option was approved for resolution at this meeting due to urgent business need. (Refer minute ref 57-19/a below).
- d) White Close Trust – It was agreed to discuss the 3 year maintenance grant request from the White Close Trust at the September meeting. **Clerk to contact SLCC for local council guidelines on private trust grant funding.**
- e) Plastic Free communities - Agreed to discuss opportunities/ ideas for plastic recycling with the Parish later in the year. **Clerk to contact SHDC for latest recycling plans and guidelines to help inform the discussions.**
- f) Repainting of both benches on Sands Road. Cllr I Mitchelmore agreed to undertake the painting work over summer.

57-19 Proposals for resolution

- a) To propose to purchase a re-furbished laptop, printer, MS office business software, ink, paper and service plan at a cost of no more than £950.00, for use by the role of the Chair in delivery of their administration duties and the items to be recorded on the Parish Asset Register. *It was proposed and seconded to purchase the laptop and IT equipment. Clerk to place order / Chair to arrange time to collect.*
- b) Village Defibrillator – To propose to bring forward the installation date to mid-July to ensure continuity of service over the busy summer holiday season and to approve an additional cost of £25+Vat for outdoor wall / window Signage at the Queens Arms. Also to approve Beardsmore + Veasey electrician installation quote of £95.00+VAT. *It was proposed and seconded to purchase the defibrillator equipment, bring forward the installation date to mid-July and brief Beardsmore and*

Veasey to undertake the installation work. **Chair to sign Defibrillator order authorisation form of £1849.00+Vat. Cllr G Wollacott to submit order and manage delivery of the unit with the supplier, Clerk to confirm installation date with the electrician/Queens Arms.**

- c) To propose to adopt the Parish Plan guidelines for the execution of Operation London Bridge in the event of the passing of HM Queen Elizabeth II and the Duke of Edinburgh. *It was proposed and seconded to adopt the Parish plan guidelines. Clerk to undertake preparatory work.*

58-19 Clerk's report

- a) Beach car park -June spot fines update. 23 inspection visits/4 fines issued for non-display of tickets, fine value £100.
- b) Mowing contract – Mowing took place 17/18th June. Next planned mowing dates are 22-23 July, subject to weather.
- c) Village Defibrillator – As reported minute ref 57-19b.
- d) Damaged wall at Greenbanks – Wall has now been repaired. Cllrs to monitor village walls for similar damage.
- e) Drain repairs – Drain repair notices issued for Carr Lane, 22-26 July and Brook Street, 15-17 July. SHDC gully cleaning also planned for July/August.
- f) Devon and Somerset Fire and Rescue Service consultation commencing 1-7-19 for 12 weeks. **Clerk to invite the service to brief the parish during this period.**
- g) 2020 early May bank hols VE Day Bank Holiday date confirmation – Friday 8th May.
- h) Community projects and engagement / resources for delivery. **Chair and Clerk to scope items for discussion at Sept meeting.**

59-19 Chair's report

- a) Bus Shelter adoption – Still awaiting handover terms. **Chair to follow up with Alan Denbigh, update next meeting.**
- b) Village playing field play equipment – Pending reply from Stokenham clerk on their suppliers. Also investigating grant funding sources. **Update next meeting.**
- c) Marsh lane footpath at Deerbridge. Reported it was very muddy. **Clerk to contact Paul Mcfadden at SHDC to request inspection visit.**
- d) Existing defibrillator relocation to Dittiscombe area. **Chair to discuss requirements and costs of taking over with Dittiscombe Holiday Cottages. Update next meeting.**
- e) Registering buildings as Community Assets – **Discuss at next meeting.**
- f) Road warden scheme – Awaiting response from advert in Slapton Lines. **Update next meeting.**

60-19 Councillors' reports

- Cllr J McPetrie – Conveyed his thanks to the parishioner who had arranged the pot-hole repairs outside the FSC.
- Cllr V Mercer:
 - o Advised the AONB operates 3 meetings a year across various Parishes from 10am-12pm. Next meeting December. From 9am -10am the public are welcome to discuss any planning issues.
 - o Key points from the 14th June meeting – An AONB housing policy is now in place and will be referred to by planners and Single Neighbourhood plans are encouraged. Parish Councils are to report any pollution incidents to 0800 807 060. Support is available from SHDC where ash die back disease is identified.
 - o A large music festival is planned for 12 July at Strete which will impact roads in the area.
- Cllr Ian Mitchelmore – Reported Cllr K Widger had repaired the bottle bank fence. Thanks were conveyed for the work. Advised the DALC Good Councillor course was useful and informative. **Other councillors to consider attending as a refresher course. Clerk to issue course dates.**
- Cllr C Staines – Attended the D Day Memorial service and luncheon in Dartmouth on 6/6/19 to represent the Council.
- Cllr S Sullock – Reported the grass around the village benches had been trimmed. Thanks were conveyed for the work.
- Cllr G Wollacott – Raised the condition of the footpath between the bottle bank and South Grounds Farm. Agreed to discuss at the September meeting. **Clerk to contact highways to ascertain responsibility and support.**

61-19. Financial matters

a. Approve the following payments:

S/O	£195.40	L. Soothill-Ward, Clerks salary – June '19 (<i>Paid 30/619 for noting</i>).
97/19	£220.00	Nick Mathias 17+18 th June Mowing + £35 bank strimming. Invoice 1093/20.
98/19	£100.00	Nick Mathias June Bi-annual Buddle Hole clearing. Invoice 1095/20.
99/19	£60.00	Nick Mathias – Carr Lane Bank Clearance – 3 hrs. Invoice 1094/20.
100/19	£30.08	Clerks quarterly expenses (April,May,June
101/19	£68.39	Clerks quarterly overtime costs April,May,June (elections, audit, new council additional work)

- b. Balance at Bank 24/6/19: £28,138.84.
- c. Lloyds Bank Mandate – Chair update confirmation received 21/6/19.
- d. Quarterly Bank reconciliation to be arranged in July (Clerk and Cllr D Murphy).
- e. Annual Internal Audit, AGAR and Accounting statements posted to the PC website to meet the reporting deadline 1/7/19.

62-19. Date of next meeting – Monday 2nd September 2019 at 7.30pm.

SIGNED Chair: